

Report of: South East Area Leader

Report to: Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

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Date: Monday 26th June 2017

For decision

Outer South Community Committee Delegated Budget Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of the Wellbeing Budget position (Table 1)
 - b. Wellbeing proposals for 2017/18 for consideration and approval (paragraph 11)
 - c. Details of the projects approved via Delegated Decision (paragraph 14)
 - d. Details of the Youth Activities Fund (YAF) position (Table 2)
 - e. Details of the Small grants Budget (Table 3)
 - f. Details of the Capital Budget (Table 4)
 - g. Details of the Community Skips Budget (Table 5)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
3. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.

4. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
5. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
6. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Main issues

Wellbeing Budget Position 2017/18

7. The total revenue budget approved by Executive Board for 2017/18 was £123,010.00. **Table 1** shows a carry forward figure of **£49,869.00** which includes underspends from projects completed in 2016/17. **£29,603.00** represents Wellbeing allocated to projects in 2016/17 and not yet completed. The total revenue funding available to the Community Committee for 2017/18 is therefore **£143,276.00**. A full breakdown of the projects approved or ring-fenced is available on request.
8. It is possible that some of the projects may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
9. The Community Committee is asked to note that **£81,532.00** has been allocated from the 2017/18 Wellbeing revenue budget as area wide ring-fences as listed in **Table 1** and there is a remaining balance of **£61,744.00** available for projects in 2017/18.

TABLE 1: Revenue Wellbeing Budget 2017/18

	£
INCOME: 2017/18	£123,010.00
Balance Brought Forward from 2016/17	£49,869.00
Less Projects Brought Forward from 2016/17	£29,603.00
TOTAL AVAILABLE: 2017/18	£143,276.00
Area Wide Ring Fenced Projects	
Sustainable Economy and Culture	£6,800.00
Small Grants Scheme	£5,000.00
Community Committee Engagement	£1,800.00

Safer And Stronger Communities	£28,100.00
Community Safety	£3,000.00
Site Based Gardeners	£23,900.00
Community Skips	£1,200.00

Health and Well Being	£41,632.00
Garden Maintenance Scheme	£19,700.00
Community Heroes Event 2017	£1,000.00
International Day of Older People	£1,500.00
Xmas trees & lights	£16,000.00
Money Buddies	£3,432.00

Children and Families	£5,000.00
Activities for Children and Young People	£5,000.00

Total Spend: Area Wide Ring Fenced Projects	£81,532.00				
Balance Remaining Split Across Four Wards	£61,744.00	£15,436.00	£15,436.00	£15,436.00	£15,436.00

Ward Projects	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Morley Arts Festival	£10,000.00		£5,000.00	£5,000.00	
Morley Paths Partnership	£2,150.00		£1,075.00	£1,075.00	
Morley Town Centre Manager	£8,296.00		£4,148.00	£4,148.00	
Morley Community Church (Summer Sports & Adventure Programme)	£992.00		£496.00	£496.00	
Litter Bins (Morley South) - Rein Road/Bantam Grove	£440.00			£440.00	
Rothwell Celebrations	£8,000.00				£8,000.00
Totals	£29,878.00		£10,719.00	£11,159.00	£8,000.00

Total Spend: Area Wide + Ward Projects	£111,410.00				
Balance Remaining Minus Projects Rolled Forward From 2016 - 17 Allocated To Specific Wards (Total/Per Ward)	£31,866.00	£16,347.50	£2,536.50	£3,351.50	£9,630.50

Wellbeing and Capital Projects for Consideration and Approval

10. There are no projects presented for Members' consideration as all have been approved by DDN (paragraph 14).

Delegated Decisions (DDN)

11. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
12. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following such conditions have been satisfied:
- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken
 - b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and
 - c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information
13. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
14. Since the last Community Committee on 27th February 2017, the following projects have been considered and approved by DDN:
- a) Money Buddies - £3,432 (included in Table 1)
 - b) Rothwell May Day celebrations – £1,020 (included in Table 1 as taken from the Rothwell Celebrations ring-fenced budget)
 - c) Rothwell Summer Carnival - £3,000 (included in Table 1 as taken from the Rothwell Celebrations ring-fenced budget)
 - d) Cold Calling Control Zone: Morley North - £300 (included in Table 1 as taken from the Community Safety ring-fenced budget)
 - e) Morley Community Church: Summer Sports & Adventure Project - £3,780 (included in Table 1)
 - f) Litter Bins in Morley South - £440 (included in Table 1)
 - g) YAF projects - £39,120.75 (included in table 2)

Youth Activities Fund Position 2017/18

15. The Youth Activities Fund (YAF) allocation to the Outer South Community Committee is **£48,620.00** for 2017/18. **£33,612.00** was carried forward from 2016/17 however **£22,480.00** was already allocated to projects. The net amount carried forward therefore is **£11,132.00** giving a total available fund of **£59,752.00** for 2017/18.

16. The Community Committee is asked to note that so far, a total of **£39,120.75** has been allocated to projects from the 2017/18 YAF as listed in **Table 2** and there is a remaining balance of **£20,631.25**. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2017/18

	Total Allocation	Ward Split 8-17 Population (9,841)			
		2,634	2,391	2,239	2,577
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2017/18	£48,620.00	£13,010.71	£11,814.66	£11,061.05	£12,733.58
Carried forward from 2016/17	£33,612.00				
Less projects carried forward from 2015/16	£22,480.00				
Total available budget for 2017/18	£59,752.00	£15,989.63	£14,519.74	£13,593.59	£15,649.04
Projects 2017/18	Amount Requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
OS Get Active Project	£4,135.75	£1,033.94	£1,033.94	£1,033.94	£1,033.94
Mini Breeze Events	£15,400.00	£3,850.00	£3,850.00	£3,850.00	£3,850.00
Rothwell Park Cycle Hub	£2,585.00				£2,585.00
Holiday Programme	£16,000.00	£4,000.00	£4,000.00	£4,000.00	£4,000.00
Youth Service Consultation	£1,000.00	£250.00	£250.00	£250.00	£250.00
Total Spend Against Projects	£39,120.75	£9,133.94	£9,133.94	£9,133.94	£11,718.94
Remaining Balance per Ward	£20,631.25	£6855.69	£5385.80	£4459.65	£3930.10
Balance Remaining Minus Projects Rolled Forward From 2016 - 17 Allocated To Specific Wards (Total/Per Ward)		£5,403.00	£1,882.27	£1,882.27	£3,813.93

Small Grants Budget 2017/18

17. The following table outlines the Outer South Small Grants approved so far. Of the **£5,000.00** ring fenced for Small Grants, the Outer South Community Committee has a remaining balance of **£4,381.41**. Members are asked to note the Small Grants allocation summarised below in **Table 3**.

TABLE 3: Small Grants 2017/18

Project	Organisation/Department	Ward(s)	Cost of Project	Amount Requested
(PHAB) Youth Group	Prince Philip Centre	Rothwell	£6,048.00	£118.59
Great Get Together - Morley	Morley Town Centre Management Board	Morley North & Morley South	£4,000.00	£500
Totals			£10,048.00	£618.59
Small Grant Remaining			£4,381.41	

Capital Budget 2017/18

18. At June 2017 the Outer South Community Committee has a capital budget of **£30,771.00** available to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

TABLE 4: Capital 2017/18

		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Balance Remaining (per ward) Sep 2015	£51,499.56	£12,122.55	£15,523.64	£12,469.55	£11,423.69
Churwell Environmental Volunteers	£1,743.26		£1,743.26		
Rothwell Skate Park	£10,000.00				£10,000.00
Churwell Park CCTV	£2,784.00		£2,784.00		
Morley Town Hall Kitchen	£2,378.25		£2,378.25	£2,378.25	
Balance Remaining (per ward) Mar 2016	£34,594.05	£12,122.55	£9,528.86	£11,280.43	£1,423.69
Capital Injection as part of the receipts Oct 15 - Mar 16	£11,324.90	£2,831.22	£2,831.22	£2,831.22	£2,831.22
Balance Remaining (per ward) Apr 2016	45,918.95	14,953.77	12,360.08	14,111.65	4,254.91
Springhead Park Dementia Garden	£4,254.00				£4,254.00
Drighlington Bottle Bank	£3,000.00		£3,000.00		
SID Whitehall Road	£3,110.00		£3,110.00		
SID Gildersome	£1,555.00		£1,555.00		
SID Scotchman Lane	£3,110.00			£3,110.00	
Balance Remaining (per ward) June 2017	£33,999.95	£14,953.77	£7,805.08	£11,001.65	£0.91

Community Skips Update

19. The following table outlines the Outer South Community Skips approved so far. Of the **£1,200.00** ring-fenced for Community Skips, the Outer South Community Committee has a total of **£1033.33** available to spend. Members are asked to note the Community Skips allocation broken down by ward and summarised below in **Table 5**.

TABLE 5: Community Skips 2017/18

Location of Skip	Date	Total Amount	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
The Pastures, Rothwell (May Day Event Celebrations)	28 th April 2016	£166.67				£166.67
Total:		£1,200.00				
Remaining Balance:		£1033.33				

Conclusion

20. The report provides up to date information on the Community Committee's Wellbeing Budget.

Recommendations

21. Members are asked to:

- a. Note details of the Wellbeing Budget position (paragraph 7)
- b. Note details of the revenue budget projects agreed to date including projects approved by Delegated Decision Notice (Table 1)
- c. Note details of the Youth Activities Fund (YAF) position (Table 2)
- d. Note details of the Small Grants Budget (Table 3)
- e. Note details of the Capital Budget (Table 4)
- f. Note details of the Community Skips Budget (Table 5)
- g. Review the minimum conditions (paragraph 12 of this report), consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.